

POSITION DESCRIPTION

POSITION TITLE:	DATE:
Landscaping Associate	21 st April 2023
REPORTS TO:	APPROVED BY:
Facilities Manager	Chief Operating Officer
JOB OVERVIEW	
<p>The Landscaping Associate will be responsible for maintaining the grounds and ensuring the beautification of the CTI Campus. He or she will be expected to have knowledge and insight into the specific care needed to maintain various plant species. The Landscaping Associate will work closely with the Facilities Manager who will serve as his or her direct report. He or she will ensure that all plants on property are manicured and cared for at all times as well as see to it that all irrigation systems are functional and upkept. He or she will also serve as the point of contact for new and existing landscaping projects and initiatives led by CTI. The Landscaping Associate will also ensure that all walking paths, seating areas, entrance areas and parking areas are cleared from debris and appealing. The Landscaping Associate will be expected to have a keen attention for detail, driven, self-motivated, a team player and innovative.</p>	
KEY DUTIES AND RESPONSIBILITIES	
<p><u>Key Duties and Responsibilities</u></p> <ul style="list-style-type: none"> • Possess knowledge and insight into different plant species and how to properly care for them. • Responsible for the beautification of grounds • Able to identify, seed, grow and transplant different plants throughout campus. • Mow, cut and fertilize lawns for entire property. • Actively weed and mulch landscape beds as needed • Monitoring and supporting plant health and preservation • Serve as point of contact for plant education or rendering assistance and guidance on landscaping initiatives and projects as they arise • Planting and transplanting flowers, shrubs and trees • Responsible for watering lawns, gardens and overall landscape • Ensure that grounds are free from debris that may endanger plants or block passage trails, seating areas (benches), parking areas, front entrance and any other access point. • Removal and disposal of dead, unwanted, parasitic or damaged plants and trees • Assist with identifying and labelling various plant species • Ensure the preservation of a variety of plant species that promote bird health and a healthy bird habitat. • Service and maintain landscaping tools and equipment • Trimming small trees, hedged and damaged trees as needed • Work along with the maintenance department and farm team to address any landscaping 	

concerns as needed.

- Great Organizational and Time Management Skills
- Any other duties assigned by immediate supervisor

KNOWLEDGE & REQUIRED SKILLS

- High School Diploma.
- Must be a team player
- Basic knowledge in the operation of tools and equipment used in landscaping (e.g. lawnmowers, leaf blowers, watering systems, hedge trimmers etc.)
- Creative and Keen sense of attention for detail
- Organized and Innovative
- A team player and willingness to follow-instructions and grow as a professional
- Good Physical Health and Stamina
- Able to stand for extended periods of time
- Able to work in tropical conditions with high humidity and varying temperatures, and a fair amount of moisture present.
- Ability to lift up to 15-50 pounds occasionally in order to lift and move product.
- Ability to balance, reach and grasp while climbing on a step stool and/or ladder as needed to accomplish tasks.

EXPERIENCE AND QUALIFICATIONS

- High School Diploma.
- Bahamas General Certificate of Secondary Education (B.G.C.S.E.) in English and Math
- 2-3 years' experience in Landscaping

Acknowledged and agreed by:

Date: